

**GAYATRI SHROTRIYA**

Assistant Professor  
Dept. of Chemistry

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▪ Teaching ▪ Administration ▪ Counselling ▪

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**Career Summary**

- ⇒ Result oriented professional with over **15 years** of experience in teaching and administration
- ⇒ Skilled in various styles of teaching methods and techniques
- ⇒ Highly effective with team members and upper management

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**Core Competencies**

Remedial Teaching  
General Administration

Online Teaching/ Learning  
Conducting Trainings  
Stress Management

Parent Teacher Relations  
Counselling

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**Employment Details**

**Aug'10 to Present with Modern College of Arts, Science and Commerce, Ganeshkhind, Pune as an Assistant Professor**

**Job Roles & Responsibilities:**

- ⇒ Conducted lectures and practicals for undergraduate and postgraduate students on below subjects:- Organic, Inorganic, Environmental, General Chemistry and Extra Credit course on Lab Safety and General awareness
- ⇒ Took initiatives in conducting various inhouse seminars and events for overall development of students
- ⇒ General administration of Laboratory and Departmental requirements
- ⇒ Worked as CHEMIAD coordinator on behalf of college
- ⇒ Contributed to process improvement by proposing and implementing new ideas

**Jun'09 to Apr'10 with K.V.Pendharkar College, Dombivli as an Assistant Professor**

**Job Roles & Responsibilities:**

- ⇒ Conducted lectures and practicals for undergraduates and students on subjects :- Drug chemistry and Physical chemistry.
- ⇒ Engaged in university examination committee as an Examiner

**Aug'03 to Apr'06 and Nov'07 to Apr'08 with Abasaheb Garware College, Pune as an Assistant Professor**

**Job Roles & Responsibilities:**

- ⇒ Conducted lectures and practicals for undergraduates and post graduate students on below subjects:- Organic, Inorganic and Industrial chemistry
- ⇒ Supported the team with supervision and expertships during university exams

**Mar'04 – Dec'07 Techknit IT enabled services as an e-tutor**

**Job Roles & Responsibilities:**

- ⇒ Engaged in teaching overseas students
- ⇒ Client Coordination & supervision of e-Tutoring activities
- ⇒ Assisting and providing training e-learning domain

- ⇒ Overall administration and management activities
- ⇒ Preparation of weekly status reports required by senior management

**Commenced career from Aug'03 – Oct'03 with Fergusson College, Pune as Assistant Professor**

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#### **Professional Enhancements**

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- ⇒ Awarded Appreciations by Pune University for conducting CHEMIAD competition
- ⇒ Invited as a resource person for session on ' Lab Safety' under star DBT scheme

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#### **Education**

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- 2002 Masters of Chemistry (Organic Chemistry) from Pune University with First Class
- 2000 Bachelor of Chemistry (B.Sc) from Pune University with Distinction
- 2009 NET (LS)

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#### **Projects Undertaken**

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- ⇒ Study of Isolation and characterization of compounds obtained from Ficus species
- ⇒ Desalination of estury water in collaboration with Dept. of Electronics, SPPU

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#### **Notable Accomplishments**

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- ⇒ **Conducted sessions on Power of Positivity and Stress management in collaboration with Sakal YIN and IWC, Pune Imperial**
- ⇒ Received Ph.D in Astrology

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#### **Other Interests**

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- ⇒ Completed Certificate course in Graphology
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